

MASTER INFORMATION LIST

General

GENERAL CASE INFORMATION

1. **County**
2. **Interoffice Number**
3. **Index No.**
4. **RJI No.**
5. **Client E-Mail Address**

LITIGATION INFORMATION

6. **Date Summons Filed** day of
7. **Date Summons Served** day of

MARRIAGE

8. **Date of Marriage**
9. **Where Married
(City, County, State)**
10. **Date of Physical Separation**
11. **Marital Residence is
Occupied by**
12. **Number of Children Ever
Born Alive of this Marriage**
13. **Number of Minor Children**

Wife

WIFE'S NAME

1. **Title**
2. **First Name**
3. **Middle Name**
4. **Last Name**
5. **Nick Name**

WIFE'S PHONE

- 6. **Day Phone** ext
- 7. **Eve Phone**
- 8. **Msg./Pager**
- 9. **Fax Phone**

WIFE'S RESIDENCE ADDRESS

- 10. **Address**
- 11. **City**
- 12. **State**
- 13. **Zip**
- 14. **County**

WIFE'S MAILING ADDRESS

- 15. **Address**
- 16. **City**
- 17. **State**
- 18. **Zip**

WIFE'S EMPLOYMENT

- 19. **SSN**
- 20. **Employer Name**
- 21. **Employer Phone**
- 22. **Employer Address**
- 23. **Employer City**
- 24. **Employer State**
- 25. **Employer Zip**

WIFE'S VITAL STATISTICS

- 26. **Birthdate**
- 27.. **Birthplace**

- 28. **Maiden Name**
- 29. **Education**
(Indicate Highest Education Achieved)
- 30. **Number of this Marriage**
- 31. **Previously Married,
How Many Ended by Death
Divorce or Annulled**

Husband

HUSBAND'S NAME

- 1. **Title**
- 2. **First Name**
- 3. **Middle Name**
- 4. **Last Name**
- 5. **Nick Name**

HUSBAND'S PHONE

- 6. **Day Phone** ext
- 7. **Eve Phone**
- 8. **Msg./Pager**
- 9. **Fax Phone**

HUSBAND'S RESIDENCE ADDRESS

- 10. **Address**
- 11. **City**
- 12. **State**
- 13. **Zip**
- 14. **County**

HUSBAND'S MAILING ADDRESS

- 15. **Address**
- 16. **City**
- 17. **State**

18. **Zip**

HUSBAND'S EMPLOYMENT

19. **SSN**

20. **Employer's Name**

21. **Employer Phone**

22. **Employer Address**

23. **Employer City**

24. **Employer State**

25. **Employer Zip**

HUSBAND'S VITAL STATISTICS

26. **Birthdate**

27. **Birthplace**

28. **Maiden Name**

29. **Education**
(Indicate Highest Education Achieved)

30. **Number of this Marriage**

31. **If Previously Married,
How Many Ended by Death
Divorce or Annulled**

Children

CHILDREN GENERAL INFORMATION

**Oldest Child's First and
Middle Name**
Oldest Child's Last Name

Oldest Child's Age

Oldest Child's Birthdate
(mm/dd/yy)

Oldest Child's SSN

Oldest Child Resides With

**2nd Child's First and
Middle Name**

2nd Child's Last Name

2nd Child's Age

2nd Child's Birthdate
(mm/dd/yy)

2nd Child's SSN

2nd Child Resides With

3rd Child's First and Middle Name

3rd Child's Last Name

3rd Child's Age

3rd Child's Birthdate
(mm/dd/yy)

3rd Child's SSN

3rd Child Resides With

4th Child's First and Middle Name

4th Child's Last Name

4th Child's Age

4th Child's Birthdate
(mm/dd/yy)

4th Child's SSN

4th Child Resides With

5th Child's First and Middle Name

5th Child's Last Name

5th Child's Age

5th Child's Birthdate
(mm/dd/yy)

5th Child's SSN

5th Child Resides With

Attorneys

COMPLETING ATTORNEY INFORMATION

(Information for ATTORNEY using this software to complete forms.)

Completing Attorney Represents
(Husband/Wife)

Wife

IF LITIGATION PENDING

Completing Attorney Represents
(Plaintiff/Defendant)

Completing Attorney Name Shari
Completing Attorney E-mail SRGESQ@aol.com
Completing Attorney County Westchester
Firm Name Law Offices of Shari R. Gordon, Esq.
Completing Attorney Phone (914) 962-2722
Completing Attorney Msg/Pager
Completing Attorney Fax Phone (914) 962-6040
Completing Attorney Address 40 Triangle Center
Completing Attorney Address
Completing Attorney City Yorktown Heights
Completing Attorney State NY
Completing Attorney Zip 10598

(If Opposing Party is PRO SE, list pro se's information)

OPPOSING COUNSEL INFORMATION

Opposing Counsel Name

Opposing Counsel E-mail

Opposing Counsel County

Firm Name

Opposing Counsel Phone

Opposing Counsel Msg/Pager

Opposing Counsel Fax Phone

Opposing Counsel Address

Opposing Counsel Address

Opposing Counsel City

Opposing Counsel State

Opposing Counsel Zip

Supreme Court
SUPREME COURT

Court Clerk

Court Address

Court Address

Court City

Court State

Court Zip

Court Phone

Assigned Justice

Chambers County

Chambers Phone

Chambers Fax

Chambers Address

Chambers Address

Chambers City

Chambers State

Chambers Zip

Confidential Law Clerk

Family Court
FAMILY COURT

Family Court Clerk

Family Court Address

Family Court Address

Family Court City
Family Court State
Family Court Zip
Family Court Phone

Assigned Judge
Chambers County
Chambers Phone
Chambers Fax Phone
Chambers Address
Chambers Address
Chambers City
Chambers State
Chambers Zip

LAW GUARDIAN

Law Guardian Atty Name
Law Guardian Atty County
Firm Name

Law Guardian Atty Phone
Law Guardian Atty Msg/Pager
Law Guardian Fax Phone
Law Guardian Address
Law Guardian Address
Law Guardian City
Law Guardian State
Law Guardian Zip